

**Penobscot County Commissioners' Meeting Minutes October 11, 2022 2405
9:00 AM Commissioners Laura Sanborn, Peter Baldacci and Andre Cushing 35°**

Roll Call -

Commissioner Sanborn opened the meeting at 9:00 AM from the Commissioners Chambers with Commissioner Baldacci, Administrator Adkins, and Dep. Admin. LaBree present.

Commissioner Cushing and Treasurer John Hiatt were absent

Approval of Minutes –

Commissioner Baldacci moved to approve October 4, 2022 Meeting Minutes. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Public Comment – None

Facilities Update –

Director Brian MacDonald reported the following:

- Boiler project moving along; on schedule for the new boilers to arrive at the end of the month
- There were power issues over the weekend; generators were used most of yesterday
- The elevator and control room projects are scheduled to start the Monday after Thanksgiving

ARPA Update –

Project Manager Lisette Carrithers presented the following:

- Quarterly reports are due the end of the month
- There will be a meeting with the City of Bangor end of this week
- Commissioner Baldacci moved to approve \$150K in ARPA funds to the East Millinocket branch of EMCC. Commissioner Sanborn seconded the motion. Moved to approve passed 2-0.
- Grant Manager will notify those that were not funded
- The awardees from last week have been announced on the website; including the awards for EMCC and Millinocket Region Hospital

Administration Update –

Administrator Adkins and Dep. Admin. LaBree reported the following:

- Penobscot County 2022 Caucus is being held tonight at 5:30 in the Commissioners Chambers
- Attention has been focused on cleaning up the Finance Department; uncovering items that need immediate attention so that audits can be completed
- MCCA and Risk Pool are holding their monthly meetings tomorrow
- Open positions in PRCC and Corrections are looking promising to fill
- Second round interviews will be held this week for payroll coordinator position

Finance Update –

Director Mallar presented a report on expenditures and revenues through September 30, 2022:

On Expenditures:

- Overages are: Insurances due to underestimated the cost for retirees and buildings utilities
- We are at 75% through the year and currently, overall, we have spent 83.12% of our budget

On Revenue:

- Probate and Deed have met their year-end goal
- Gas tax reimbursement is being submitted
- Tax payments are starting to come in; interest will start accruing to those municipalities who have not yet paid at the end of month

Donations (Department 34) Budget Presentations –

Rape Response -

- Tamar Mathieu, Executive Director presented the Rape Response Budget for the 2023 requesting the same funding as last year. Commissioner Baldacci moved to approve \$3,000 for Rape Response as requested. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Donations (Department 34) Budget Presentations – Continued:

B.I.L.L.S. –

- Director Ben Treat presented B.I.L.L.S (Bangor, Inter Library Loan System) Budget for the 2023 year requesting \$6,890 increase. Commissioner Baldacci moved to take under advisement. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Hirundo Wildlife Refuge –

- Chair of the Board of Trustees, Stephanie Larouche presented the Hirundo Wildlife Refuge Budget for the 2023 year requesting the same funding as last year. Commissioner Baldacci moved to approve \$10,000 for Hirundo Wildlife Refuge 2023 year as requested. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Bangor Area Shelter –

- Boyd Kronholm, BAHS Executive Director presented the Bangor Area Shelter Budget for the 2023 year requesting the same funding as last year. Commissioner Baldacci moved to approve \$15,000 for Bangor Area Homeless Shelter for the 2023 year as requested. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Orono Haz Mat Team –

- Deputy Chief Kevin Sirois presented the Orono Haz Mat Team Budget for the 2023 year requesting the same funding as last year. Commissioner Baldacci moved to approve \$24,000 for Orono Haz Mat Team for the 2023 year as requested. Commissioner Baldacci seconded the motion. Vote to approve passed 2-0.

Pine Tree Hospice –

- Executive Director Kristen Wortman presented the Pine Tree Hospice Budget for the 2023 year requesting the same funding as last year. Commissioner Baldacci moved to approve \$1,000 for Pine Tree Hospice 2023 year as requested. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Donations (Department 34) Budget Presentations – Continued:

Together Place Peer Run Recovery Center –

Executive Director Sean Faircloth presented the Together Place Peer Run Recovery Center new request in the amount of \$12,500 for the 2023 year budget. Commissioner Baldacci moved to approve \$7,000 for Together Place Peer Run Recovery Center 2023 year budget. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

River's Edge - Bella's House –

Executive Director Julie Racine presented the River's Edge - Bella's House new request in the amount of \$25,000 for the 2023 year budget. Commissioner Baldacci moved to take this request under advisement. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Bangor Area Recovery Network (B.A.R.N.) –

Administrator Adkins presented the B.A.R.N. Budget for the 2023 year requesting the same funding as last year. Commissioner Baldacci moved to approve \$20,000 for the B.A.R.N. 2023 year as requested. Commissioner Baldacci seconded the motion. Vote to approve passed 2-0.

Commissioner Baldacci requested a ten-minute recess at 10:00 a.m. due to that former County Administrator William J. Collins was in the audience.

Public Session resumed at 10:10 a.m.

Maine State Retirement (Department 18) Budget Presentation -

Finance Director Jason Mallar presented Maine State Retirement (Dept. 18) Budget for the 2023 year requesting the same funding as last year. Commissioner Baldacci moved to approve \$2,350 as requested. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Health and Safety (Department 19) Budget Presentation -

Finance Director Jason Mallar presented the Health and Safety (Dept. 19) Budget for the 2023 year requesting the same funding as last year. Commissioner Baldacci moved to approve \$6,000 as requested. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

IT (Department 15) Budget Presentation –

Director Doug Butler presented his department's budget for the 2023 calendar year:

- 2023 / Proposed Expenditures - \$891,044.95 Revenues - \$10,000
- Revenue numbers need to be revisited with revenues from Piscataquis County

Commissioner Baldacci moved to take this budget under advisement; Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Administration Update – Continued:

Warrants:

- Payroll Warrant to be approved for 10.07.2022: \$ 278,924.23
- A/P Warrant to be approved for 10.11.2022: \$ 213,029.81
- UT Warrant to be approved for 10.11.2022: \$102,048.74
- UT TIF Warrant to be approved for 10.11.22: \$6,553.00

Commissioner Baldacci moved to approve the warrants as presented. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Payroll Change Notices signed for: David King – Re-hired – Part-time; Olivia Devine – Payroll Status Changes

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:21 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins and Dep. Admin. LaBree. Session ended at 10:35 a.m.

Action Taken - None

PRCC Update –

Director Chris Lavoie presented the following:

- The structural engineering firm will be on site tomorrow to assess the tower on the County Building. The Charleston site will be assessed Thursday.
- The PRCC Board declined the PRCC Budget for 2023. A formal letter will be sent to the County.

General Unit Contract Signing –

Dep. Admin. Michelle LaBree introduced the negotiation team of AFSCME General Unit Representative John Nuttall, and Penobscot County employee representatives Shelley Carver and Deborah Knapp. Signed.

Meeting Adjourned-

Commissioner Baldacci moved to adjourn the meeting at 10:55 a.m. with no further business on the agenda. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Certified By:

Administrator, Scott A. Adkins

Laura J. Sanborn, Chair

Peter K. Baldacci, Commissioner

ABSENT
Andre E. Cushing, III, Commissioner